
Presentation Primary School
Station Road,
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Laois.



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Agreed Report on Board of Management Meeting

*Information discussed at Board of Management Meetings is of a confidential nature.
At the end of each Board meeting, the Board will decide what matters may be reported on to staff,
parents etc.*

Date of Board of Management Meeting	Tuesday 10 th of February 2020
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Information for reporting to Staff/Parents following meeting of the Board

The Chairperson welcomed the members and thanked them for their attendance.
The minutes of the Board meeting of 12 th December 2019 were approved by the Board.
Correspondence received was discussed by the Board, decisions which were made have been communicated with the necessary individuals.
The Board were delighted to receive a donation cheque from our local Portarlinton Credit Union for €1000 towards our Astro Pitch, it was extremely generous and very much appreciated.
The Board members discussed the recently completed Kildare & Leighlin Board of Management Training which the members had attended and any implications for our school Board following same.
The Board completed the Child Protection Oversight Report.
The Board reviewed the financial position of the School from December to February. Accounts have been reconciled each month. The school have made a large investment into interactive panels for each classroom which have all been installed.
The Board discussed Catholic Ethos/Living our Ethos. The checklist from Kildare & Leighlin Diocese was completed. The Board agreed to discuss the updated Religion Policy at the next meeting before submitting to the Diocesan Education Office before May.
The Principal presented a health and safety report to the Board. The Board discussed future maintenance and what would be needed to maintain the buildings and grounds to the high standards required. A fire drill had been completed since the last meeting and had been recorded. The strategy for Code Blue medical emergencies was discussed. The Board were reminded that the school has one De-Fib which is located in the reception area of extension building.

The Principal updated the Board on all Teaching and Learning issues. The school continues to develop each subject area and stay up to date with Department of Education regulations. The Principal updated the Board on the work of the ISM (In-School Management Team) who all work so hard to develop the teaching and learning in their individual subject areas. The Board wished to express their thanks to the In-School Management Team and all staff for their continued high standard of work from the pre-school right through to 6th class.

The Principal informed the Board on all Management issues. Some items discussed were; Pupil and staffing numbers and what changes had occurred. The continued building remediation work taking place on the extension building. The recent opening of the Astro Pitch which was a fantastic event and is already a great resource in the school. The hard work taking place from our great Parents Council in particular the Santa Day in December, the upcoming Valentine's Day, Grandparents Day assistance and fundraising.

The Principal informed the Board on all extra-curricular activities. The Board are extremely grateful for all the voluntary extra-curricular activities that are taking place.

The Board discussed the upcoming Enrolment Evening, the Board were informed that 56 pre enrolment forms had been completed for junior infants due to start in September.

The chairperson closed the meeting and thanked everyone for their contribution.

The next meeting will be held on Tuesday the 28th of April 2020 at 6pm.

Signed: _____ Chairperson, Board of Management

Date _____