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**Presentation Primary School**  
**Station Road,**  
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**Laois.**



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**Agreed Report on Board of Management Meeting**

*Information discussed at Board of Management Meetings is of a confidential nature.  
At the end of each Board meeting, the Board will decide what matters may be reported on to staff, parents etc.*

Date of Board of Management Meeting	Tuesday 28 <sup>th</sup> of April, 2020. Meeting held via Zoom.
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*Information for reporting to Staff/Parents following meeting of the Board*

The Chairperson welcomed the members and thanked them for their attendance. One member of the Board was unable to attend due to poor internet, seven members were in attendance.
The minutes of the Board meeting held on February 11 <sup>th</sup> were read by the secretary and approved by the Board.
No correspondence was received for this meeting.
For GDPR and Data Protection reasons the Board was advised to not complete a Child Protection Oversight Report.
The Board reviewed the financial position of the School from February to April 28 <sup>th</sup> . Accounts have been reconciled for the months of February and March. The Board discussed the recently received ICT Grant. The Board are delighted to have been able to have purchased 24 Promethean Inactive panels for classrooms. The Board have also updated the wifi in both buildings from the grants received.
The Board discussed the proposed school calendar for the next academic year. This calendar was decided upon through staff consultation. The Board agreed on same and it was agreed to be forwarded to parents this week.
The Principal discussed the new School Admissions Policy. The draft had been disseminated to Board members prior to the meeting. The policy was discussed in detail and agreed upon. The Principal followed the draft guideline as set down by Kildare and Leighlin. The Policy will be placed on the school website for two weeks to allow parents the opportunity to offer feedback. Following this the ratified policy will be forwarded to the Bishop's Office for the end of April deadline for submission.
The Principal went through his Board Report which followed a proposed format as advised by the Kildare & Leighlin Education Office. The Report informed the Board about the following; <ul style="list-style-type: none"><li>➤ Methods of communication adopted by staff currently during closure</li><li>➤ Implementation of circular 0024/2020 – How is continuity of education is being delivered</li></ul>

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| <ul style="list-style-type: none"><li>➤ How contact is being maintained with families</li><li>➤ Actions in response to Circular 0027/2020</li><li>➤ Staffing arrangements for academic year 20/21</li></ul> |
| The chairperson closed the meeting and thanked everyone for their contribution.   |
| The next meeting will be held on Tuesday the 9 <sup>th</sup> of June 2020 at 6pm.   |

Signed: \_\_\_\_\_ Chairperson, Board of Management

Date \_\_\_\_\_